

**Camino Real Regional Utility Authority**  
**City of Sunland Park/Dona Ana County Joint Utility Authority**  
**Gadsden Independent School District-Board Room**  
**4950 McNutt Rd, Sunland Park, New Mexico 88063**  
**Monday December 14, 2015**  
**4:00 p.m.**

**MINUTES**

A Regular Meeting of the Camino Real Regional Utility Authority was held on Monday, December 14, 2015 at 4:05 p.m. at the Gadsden Independent School District-Board Room at 4950 McNutt Road in Sunland Park, New Mexico 88063.

**PRESENT**

Chair Mr. Joshua Orozco  
Commissioner Benjamin L. Rawson  
Councilor Kenneth Giove  
Mrs. Susan Yturralde  
Councilor Sergio Carrillo

**ABSENT**

Vice-Chair Commissioner Dr. David Garcia  
State Representative Bealquin Gomez

**ALSO PRESENT**

Mr. Brent Westmoreland, CRRUA Executive Director  
Mrs. Sue Padilla, Consultant  
Mr. Robert Fowlie, CDM Smith  
Mrs. Lorraine Ortega, CRRUA Office Manager  
Mr. Eric Lopez, Bridel Facility Ops  
Mr. Juan Massey  
Mr. Ernie Carranza  
Ms. Mary De Avila, CRRUA Administrative Assistant  
Ms. Letty Mora, Psychologist Services and Translation/Interpretation Services

**1. CALL TO ORDER**

Chair Mr. Joshua Orozco called the meeting to order at 4:05pm.

**2. PLEDGE OF ALLEGIANCE**

Chair Mr. Joshua Orozco led the audience in the pledge of allegiance.

**3. ROLL CALL**

Ms. Mary De Avila, Administrative Assistant called roll call. A quorum was present.

**4. CHANGES TO THE AGENDA**

None

5. APPROVE MINUTES

- A. October 30, 2015 Closed Meeting
- B. November 9, 2015 Regular Meeting
- C. November 17, 2015 Special Meeting

Commissioner Benjamin L. Rawson moved to approve the minutes for October 30, November 9, and November 17, 2015; the motion was seconded by Councilor Kenneth Giove. The motion carried a 5-0 vote.

6. CONSENT AGENDA – The board will be asked to approve by one motion the following items of recurring or routine business:

- A. AWARD RFP 16-0012 CONSULTING AND ENGINEERING SERVICES DELEGATE SIGNATURE AUTHORITY TO THE EXECUTIVE DIRECTOR FOR TASK ORDER AMENDMENTS AND RELATED CONTRACT DOCUMENTS
- B. APPROVE TASK ORDER# 20 FOR WEST MESA TREATMENT PLANT FACILITY IMPROVEMENTS BIDDING PHASE, ENGINEERING SERVICES AND CONSTRUCTION OBSERVATION
- C. APPROVE ANNUAL HOLIDAY SCHEDULE DESIGNATING CRRUA'S HOLIDAY SCHEDULE FOR 2016
- D. APPROVE RENEWAL OF CONTRACT 14-132 FOR ADMINISTRATIVE AND MANAGEMENT SERVICES FOR CAMINO REAL REGIONAL UTILITY AUTHORITY DELEGATE SIGNATURE AUTHORITY TO THE EXECUTIVE DIRECTOR FOR TASK ORDER AMENDMENTS AND RELATED CONTRACT DOCUMENTS
- E. APPROVE INCREASE TO WATER AND WASTEWATER OPERATIONS SERVICES AND AUTHORIZE SIGNATURE AUTHORITY OVER THE RELATED CONTRACT DOCUMENTS, AMENDMENTS AND CHANGE ORDERS TO THE EXECUTIVE DIRECTOR

Commissioner Benjamin L. Rawson moved to approve item A, B, C and E; the motion was seconded by Mrs. Susan Yturralde. The motion carried a 5-0 vote.

Chair Mr. Joshua Orozco	aye
Commissioner Benjamin L. Rawson	aye
Councilor Sergio Carrillo	aye
Councilor Kenneth Giove	aye
Mrs. Susan Yturralde	aye

Councilor Sergio Carrillo held item 6D for further review of RFP and contract. Commissioner Benjamin L. Rawson moved to approve item D; the motion was seconded by Councilor Kenneth Giove. The motion carried a 4-1 vote.

Chair Mr. Joshua Orozco	aye
Commissioner Benjamin L. Rawson	aye

Councilor Sergio Carrillo	nay
Councilor Kenneth Giove	aye
Mrs. Susan Yturralde	aye

## 7. DISCUSSION/ACTON ITEMS

### A. APPROVE RFP 16-0015 FOR LOBBYIST SERVICES AND AUTHORIZE SIGNATURE AUTHORITY OVER THE RELATED CONTRACT DOCUMENTS AND AMENDMENTS TO THE EXECUTIVE DIRECTOR.

Councilor Kenneth Giove moved to approve; the motion was seconded by Mrs. Susan Yturralde. The motion carried a 5-0 vote.

Chair Mr. Joshua Orozco	aye
Commissioner Benjamin L. Rawson	aye
Councilor Sergio Carrillo	aye
Councilor Kenneth Giove	aye
Mrs. Susan Yturralde	aye

### B. PRESENTATION/DIRECTION FOR 2016 LEGISLATIVE PRIORITIES

Mr. Juan Massey presented to the board members the priorities for the 2016 Legislative Session.

### C. APPROVE PROPOSAL FOR RFP DEVELOPMENT FOR CONTRACT O & M SERVICES.

Councilor Kenneth Giove moved to approve; the motion was seconded by Mrs. Susan Yturralde. The motion carried a 4-1 vote.

Chair Mr. Joshua Orozco	aye
Commissioner Benjamin L. Rawson	aye
Councilor Sergio Carrillo	nay
Councilor Kenneth Giove	aye
Mrs. Susan Yturralde	aye

## 8. BOARD COMMENTS

None

## 9. STAFF COMMENT

None

## 10. PUBLIC COMMENTS: Limited to 3 minutes per person.

None


## 11. ADJOURNMENT

Chair Mr. Joshua Orozco moved to adjourn the Camino Real Regional Utility Authority meeting, seconded by all board members.

The meeting adjourned at 5:13 p.m. The motion carried.

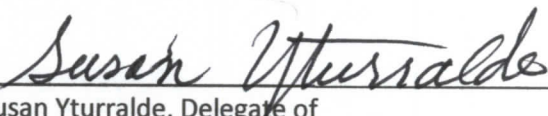
**APPROVED AND ADOPTED** on this 11<sup>th</sup> day of January, 2016.

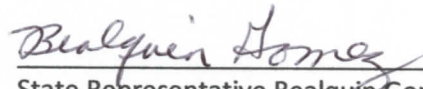
CAMINO REAL REGIONAL UTILITY AUTHORITY

  
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Joshua Orozco, Board Member, Chair

  
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Dr. David Garcia, Vice Chair

  
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Sergio Carrillo, Board Member

  
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Susan Yturralde, Delegate of  
State Senator Joseph Cervantes , Board Member

  
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State Representative Bealquin Gomez, Board Member

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Kenneth Giove, Board Member

  
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Benjamin L. Rawson, Board Member

ATTEST:

  
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Camino Real Regional Utility Authority

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