

Camino Real Regional Utility Authority
City of Sunland Park/Dona Ana County Joint Utility Authority
Gadsden Independent School District- Board Room
4950 McNutt Rd, Sunland Park, New Mexico 88063
Meeting On-Line
January 11, 2021
5:30 pm

MINUTES

A Regular Meeting of the Camino Real Regional Utility Authority was held on Monday, January 11, 2021 at 5:32 p.m. On-Line at 4950 McNutt Road in Sunland Park, New Mexico 88063.

PRESENT

Chair Councilor Olga Nunez
Commissioner Diana Murillo-Trujillo
State Representative Ray Lara
Commissioner Manuel Sanchez
Mr. Alex Sierra
Mr. Joshua Orozco
Councilor Alberto Jaramillo

ALSO PRESENT

Mr. Brent Westmoreland, CRRUA Executive Director
Ms. Liliana Arevalo, CRRUA Office Manager
Ms. Mary De Avila, CRRUA Administrative Assistant
Mr. Ernie Carranza, CRRUA Water/Wastewater Lead
Dr. Letty Mora, Psychologist Services and Translation/Interpretation Services
Mr. Eric Lopez, Bridel Facility Ops
Mr. Gerald Smola, Camino Real Media Services

1. CALL TO ORDER

Chair Councilor Olga Nunez called the meeting to order at 5:32 pm.

2. PLEDGE OF ALLEGIANCE

None

3. ROLL CALL

Ms. Mary De Avila, Administrative Assistant called roll call. A quorum was present.

4. CHANGES TO THE AGENDA

None

5. APPROVE MINUTES

A. October 19, 2020

Mr. Joshua Orozco moved to approve the minutes with the corrections pointed out by

Councilor Alberto Jaramillo for October 19, 2020; Commissioner Manuel Sanchez seconded the motion. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

BOARD COMMENTS ON ITEM 5A

Councilor Alberto Jaramillo stated that there were two corrections to be made on the minutes. The first one was on page 3 last paragraph, third line the word Care Sack need to be change to Cares Act. The second correction is on page 4 first paragraph, fourth sentence the word fixed is missing the e.

6. PUBLIC COMMENTS: Limited to 3 minutes per person.

Ms. Yomara Rios asked when is the Consumer Confidence Report for 2020 available.

Mr. Brent Westmoreland, CRRUA Executive Director replied that it would be available by June 2021.

7. STAFF COMMENTS & ANNOUNCEMENTS

Mr. Brent Westmoreland, CRRUA Executive Director informed the board members that they would need to hold off on CRRUA official's election until the next CRRUA meeting in February. Dona Ana County and City of Sunland Park have not appointed their two new members, if that is acceptable with the board.

Chair Councilor Olga Nunez replied yes that is acceptable and informed the board members that the City of Sunland Park will have their official's election on the next meeting.

8. BOARD COMMENTS

Mr. Joshua Orozco welcomed Commissioner Diana Murillo-Trujillo to the CRRUA board.

Commissioner Diana Murillo-Trujillo thanked Mr. Joshua Orozco and stated that it was an honor and looked forward to working with all the board members.

Chair Councilor Olga Nunez also welcomed Commissioner Diana Murillo-Trujillo to the CRRUA board and stated that she is looking forward to working with her.

Chair Councilor Olga Nunez stated that she notice that the CRRUA meeting was as scheduled and asked if they are going to continue with the regular meetings being on the second Monday of each month.

Mr. Brent Westmoreland, CRRUA Executive Director replied that he would try to keep on the Schedule for the benefit of the public so they can participate.

9. PRESENTATIONS & REPORTS

A. MONTHLY REPORTS & ANNOUNCEMENTS

1. BRIDEL FACILITY MONTHLY REPORT FOR DECEMBER 2020.

Mr. Eric Lopez, Bridel Facility Operations presented to the board members and the public present the December 2020 operations monthly report of the CRRUA water and wastewater system.

BOARD COMMENTS ON ITEM 9A1

Chair Councilor Olga Nunez asked Mr. Eric Lopez what is the name of the industry.

Mr. Eric Lopez, Bridel Facility Operations replied Stampede Meat Industries.

Mr. Joshua Orozco stated that before the meter was changed Stampede Meat was registering very low levels and asked Mr. Eric Lopez if it is because of the new meter installed they are calculating what they are actually using.

Mr. Eric Lopez, Bridel Facility Operations replied yes the readings are now 100% accurate.

Mr. Joshua Orozco asked are there any large water users that maybe have one of the old meters.

Mr. Eric Lopez replied yes, we do have a few and we are working on getting them changed.

Mr. Joshua Orozco stated that he does not know how this equates to revenues but the faster these meters get replaced the better for CRRUA's budget. On the leak detection list are we up to date?

Mr. Eric Lopez replied that he gets the customer information from CRRUA and in December, he did not get any so he is assuming they are up to date.

10. DISCUSSION/ACTION ITEMS

A. APPROVE A RESOLUTION ESTABLISHING THE OPEN MEETINGS POLICY OF THE CAMINO REAL REGIONAL UTILITY AUTHORITY ("AUTHORITY")

Mr. Joshua Orozco moved to approve; the motion was seconded by Mr. Alex Sierra. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

B. APPROVE CRRUA 2021 HOLIDAY SCHEDULE AND RESOLUTION.

Commissioner Manuel Sanchez moved to approve; the motion was seconded by Mr. Joshua Orozco. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye

Councilor Alberto Jaramillo

aye

C. APPROVAL OF WAIVER FOR LATE FEES CHARGED & SUSPEND DISCONNECTIONS DURING THE COVID-19 PANDEMIC FOR THE MONTHS OF SEPTEMBER, OCTOBER, NOVEMBER, DECEMBER 2020 AND JANUARY 2021.

Commissioner Diana Murillo-Trujillo moved to approve; the motion was seconded by Councilor Alberto Jaramillo. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

D. APPROVE PAYMENT TO UTTON & KERY FOR CONTINUING LEGAL SERVICES PROVIDED FROM JULY 1 THROUGH OCTOBER 2020 PRIOR TO AWARD OF A NEW CONTRACT FOR LEGAL SERVICES.

Representative Ray Lara moved to approve; the motion was seconded by Commissioner Diana Murillo-Trujillo. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

E. APPROVE ADDITIONAL POSITION TO CRRUA ROSTER

Representative Ray Lara moved to approve; the motion was seconded by Commissioner Manuel Sanchez. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

BOARD COMMENTS ON ITEM 10E

Representative Ray Lara thanked Mr. Brent Westmoreland, CRRUA Executive Director and stated that it will be a good thing for CRRUA and with this new position, he sees CRRUA customer service improving by allowing Mr. Brent Westmoreland to take care of more

technical issues and allowing the rest of the staff to do their jobs. This new position will be very critical because it will be the face of CRRUA in the public. I want to thank you for bringing this together and I look forward to approving it.

F. APPROVE INCREASE TO WATER AND WASTEWATER OPERATIONS SERVICES AND AUTHORIZE SIGNATURE AUTHORITY OVER THE RELATED CONTRACT DOCUMENTS, AMENDMENTS, AND CHANGE ORDERS TO THE EXECUTIVE DIRECTOR.

Commissioner Diana Murillo-Trujillo moved to approve; the motion was seconded by Mr. Joshua Orozco. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

G. REQUEST CRRUA BOARD APPROVAL TO CONTINUE USING THE STATE CONTRACT, WATER METERS OF NEW MEXICO OVER THE 50K THRESHOLD.

Mr. Joshua Orozco moved to approve; the motion was seconded by Commissioner Manuel Sanchez. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

H. REQUEST CRRUA BOARD APPROVAL TO CONTINUE USING EL PASO DISPOSAL OVER THE 50K THRESHOLD.

Commissioner Diana Murillo-Trujillo moved to approve; the motion was seconded by Councilor Alberto Jaramillo. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

- I. APPROVE AWARD REQUEST FOR PROPOSAL# 21-0015 FOR THE SUNLAND PARK WWTP UV SYSTEM FOR C & E INDUSTRIAL SERVICES AND DELEGATE SIGNATURE AUTHORITY TO THE EXECUTIVE DIRECTOR ON ALL RELATED DOCUMENTS.

Councilor Alberto Jaramillo moved to approve; the motion was seconded by Mr. Joshua Orozco. The motion carried a 7-0 vote.

Chair Councilor Olga Nunez	aye
Commissioner Diana Murillo-Trujillo	aye
Commissioner Manuel Sanchez	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

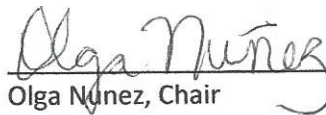
11. ADJOURNMENT

Chair Councilor Olga Nunez moved to adjourn the Camino Real Regional Utility Authority Meeting with no objections.

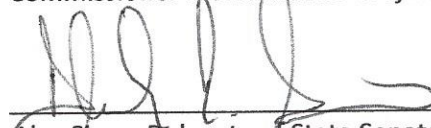
The meeting adjourned at 6:21 p.m.

APPROVED AND ADOPTED on this 8th day of February 2021.

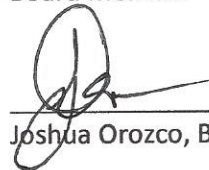
CAMINO REAL REGIONAL UTILITY AUTHORITY


Olga Nunez, Chair

Commissioner Diana Murillo-Trujillo, Board Member



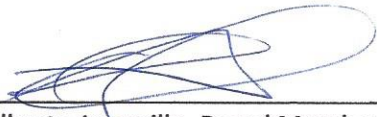
Alex Sierra Delegate of State Senator Joseph Cervantes,
Board Member



Joshua Orozco, Board Member

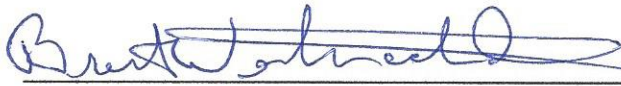
Manuel Sanchez, Board Member

Ray Lara, Board Member
State Representative



Alberto Jaramillo, Board Member

ATTEST:



Camino Real Regional Utility Authority